



Workday @ Richmond

MAKING YOUR DAY WORK BETTER.

Staff Newsletter

May 2024

Welcome to the inaugural Workday@Richmond staff newsletter!* As we shared at Spiders in the Know, we'll provide information on a monthly basis about what will be changing with Workday and how you can prepare for those changes as the Workday "go live" in January approaches. We welcome your feedback and questions, either on the Workday@Richmond website or by email at workday@richmond.edu.

*This monthly newsletter is intended for our staff audience. Beginning in late Fall, we will be launching a faculty-specific Workday communication with key information about how our Workday transition impacts faculty.

Change Ambassador Network



In March, we launched a network of eighty Change Ambassadors who will play an important role in the Workday implementation. The Change Ambassadors are UR staff members from every division on campus who will help get the word out, hear your questions and comments, and help ensure all employees are ready for the Workday changes ahead.

[Read more...](#)

What Is Workday?

We will say goodbye to Banner for Finance, Human Resources, and Payroll, and transition to Workday in January 2025. Workday offers us a smarter way of doing our work and getting information.

[Read more...](#)

Project Progress



It takes time to launch something as big as Workday at the University of Richmond. While research into a modern system began almost ten years ago, the project formally started in March 2022. Now, in May 2024, the project team is preparing to comprehensively test the system that our team has been building. Our next round of testing begins in May and will continue through October.

In November and December, there will be many training opportunities to learn Workday essentials before we "go live" in January 2025.

